

Fuji Electric  
Green Procurement Guideline

(Edition 5.0)



April 2013

Fuji Electric Co., Ltd.

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## I. Fuji Electric's environmental preservation activities

Fuji Electric established its corporate mission in 1991 and the Basic Policies on Environmental Protection ([http://www.fujielectric.co.jp/about/company/contents\\_00\\_04.html](http://www.fujielectric.co.jp/about/company/contents_00_04.html)) in 1992 (revised in 2003) based on the corporate mission. In line with the policies, Fuji Electric is promoting environmental preservation activities in all factories of the Group.

### Basic Policies of Fuji Electric on Environmental Protection

Established in 1992 Revised in 2003

**Fuji Electric is keenly aware of our social responsibilities as a good corporate citizen and we regard efforts to protect the global environment as one of our most important management tasks.  
We will strive to achieve a sustainable, recycling-based society in compliance with the following basic policies.**

#### 1. Offering products and technologies that contribute to global environmental protection

We will provide the market with energy-saving equipment, new energy equipment, environment monitoring equipment, environmentally friendly equipment, and related technologies to contribute actively to the protection of the global environment.

#### 2. Reduction of environmental burden through the product life cycle

We will strive to minimize the burden on the global environment throughout the product life cycle, from the procurement of materials to their disposal, when offering the Group's products to the market.

#### 3. Reduction of environmental burden in business activities

We will promote environmental conservation in a number of ways, including energy conservation, reduction of waste, and reduction of harmful chemicals. We thus aim to reduce the environmental burden of business activities at every stage, from procurement of materials and parts to production and distribution.

#### 4. Compliance with environmental laws, regulations, and standards

We will observe environmental regulations of not only the countries and regions where Group companies operate, but also those where our products are used. In addition, we will establish our own standards, where necessary, as part of our efforts in environmental protection.

#### 5. Establishment and continuous improvement of environmental management systems

We will promote environmental conservation by establishing Fuji Electric's own system to enhance environmental protection, set environmental targets, and achieve other environmental objectives. In addition, we will strive for continuous improvement through internal audits, etc.

#### 6. Raising employees' awareness of environmental issues and contributing to society

We will strive to raise employees' awareness of environmental protection problems through our daily activities; all employees will be encouraged to contribute actively to society through environmental conservation activities, etc.

#### 7. Promotion of communication on our environmental activities

We will disclose the Group's efforts in environmental protection, while promoting communication with society and reflecting its views in our efforts to continuously improve our environmental conservation activities.



This environmental symbol represents Fuji Electric's attitude toward environmental protection.

Fuji Electric Co., Ltd.  
President & Representative Director

## II. Fuji Electric’s Policy for Green Procurement

### 1. Purpose

The object of the Green Procurement Guideline is to contribute to the preservation of the global environment and to the construction of a recycle-oriented society through procuring materials with small environmental impact from our suppliers acting positively to conserve the global environment.

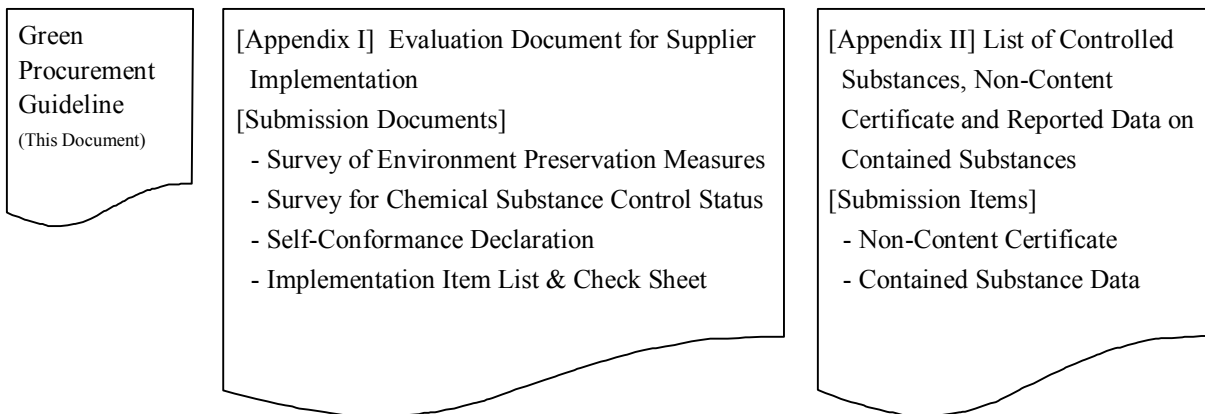
### 2. Scope of application

- (1) This Guideline shall apply to suppliers’ environment activities and materials supplied to Fuji Electric and its consolidated subsidiaries.
- (2) Materials are purchases which directly constitute Fuji Electric's products, such as raw materials, parts, completed goods and equipment, subcontracted goods such as through commissioning production, processing and repairing to outside contractors including attachments, packages and other items shipped together with products, and substances suspected to remain in raw materials and parts used in manufacturing processes.
- (3) The Guideline shall also apply to products of which design and production were commissioned to third parties by the Fuji Electric and which are on sale or distributed with the Group's trademark attached.
- (4) The Guideline shall not apply to materials and goods used for research.

When green procurement is performed in a different way from the Guideline and a particular standard is applied depending on group business activities. For details and confirmation, contact staff in charge of each of the Fuji Electric companies to which surveillance is commissioned.

### 3. Fuji Electric’s Green Procurement Guideline System

From Edition 5.0, Fuji Electric’s Green Procurement Guideline consists of the “Green Procurement Guideline (main text of this document)”, “Appendix I Evaluation Document for Supplier Implementation” and “Appendix II List of Controlled Substances, Non-Content Certificate and Reported Data on Contained Substances”.



#### 4. Evaluation items

Besides quality, price and delivery date, the guideline evaluates the following 3 items for the overall decision of selection of suppliers. If the evaluated points do not satisfy our standard, the contract may be reviewed:

(1) Measures for environmental preservation

In selecting suppliers, those suppliers actively engaging in environmental preservation activities will be given priority. For more information regarding evaluation, refer to “Appendix I Evaluation Document for Supplier Implementation”.

(2) Measures for controlling chemical substances contained in products

In order to correspond to legal control of chemical substances contained in products, it is necessary for the entire supply chain to control chemical substances in individual products, and when selecting suppliers to give priority to those suppliers that actively engage in environmental preservation activities. For more information regarding evaluation, refer to “Appendix I Evaluation Document for Supplier Implementation”.

(3) Measures related to content of chemical substances in supplied materials

Fuji Electric breaks down controlled substances into the following three categories. The evaluation condition is that “Prohibited Substances” and “Conditionally Prohibited Substances” must not be contained in the supplied material. In addition, effort related to contained status reports for “Declarable Substances”, which make up the third category, is also evaluated.

Fuji Electric’s Controlled Substances

(1) Prohibited Substances: Must not be contained in the material

(2) Conditionally Prohibited Substances

Must not be contained in the material except for cases related to non-applicable usages determined separately

(3) Declarable Substances: Substances for which the content status needs to be reported

Regarding details of target substances for each category and details related to non-applicable usages, refer to “Appendix II List of Controlled Substances, Non-Content Certificate and Reported Data on Contained Substances”.

### III. Request to Suppliers

If a request is made by a business department of Fuji Electric, please submit the documents and data in the following table by the prescribed period. If changes are made related to the status of a controlled chemical substances contained in a product or related to the chemical substances contained in supplied materials, please notify this promptly.

List of Submission Documents / Data

Evaluation / Confirmation Items	Submission Documents / Data	Necessity of Submission
1. Survey related to measures for environmental preservation	(1) Supplier Survey of Environment Preservation Measures (Appendix I [Attachment 1])	Required
2. Survey related to measures for controlling chemical substances contained in products	(2) Survey of Product Chemical Substance Control Status (Appendix I [Attachment 2])	Required
	(3) Self-conformance declaration regarding the control system for chemical substances contained in products (Appendix I [Attachment 3])	Required (For suppliers that already declared the self-conformance declaration.)
	(4) Implementation Item List & Check Sheet for control of chemical substances contained in products (Appendix I [Attachment 4])	Required (Fuji Electric Group's business department will separately specify.)
	(5) Non-Content Certificate (Appendix II [Attachment 1]) (If specification includes submission of analysis data)	Required
	(6) Contained Substance Reported Data (Appendix II [Attachment 2])	Required

#### 1. Survey related to measures for environmental preservation

Fill out “[Attachment 1] Survey of Environment Preservation Measures for Suppliers” of “Appendix I Evaluation Document for Supplier Implementation” and submit it to the Fuji Electric business department that made the inquiry. In some cases, confirmation including an inspection may be conducted as needed such as the evaluation results.

#### 2. Survey related to controlling of chemical substances in products

##### (1) Measures for controlling chemical substances contained in products

Fill out “[Attachment 2] Supplier Survey of Product Chemical Substance Control Status”, “[Attachment 3] Self-conformance declaration regarding the control system for chemical substances contained in products”, and “[Attachment 4] Implementation item list & check sheet for control of chemical substances contained in products” of “Appendix I Evaluation Document for Supplier Implementation” and submit them to the Fuji Electric business department that made the inquiry. In some cases, confirmation including an inspection may be conducted as needed such as the evaluation results.

##### (2) Non-Content Certificate of Prohibited Substances, etc.

Fill out “[Attachment 1] Non-Content Certificate” of “Appendix II List of Controlled Substances, Non-Content Certificate and Reported Data on Contained Substances” and submit it to the Fuji Electric business department that requested the certificate. For confirmation, in some cases, analysis

such as IEC 62321 may be requested as needed and the results may need to be submitted.

(3) Report of the Status of Chemical Substances Contained in the Material

Create “[Attachment 2] Contained Substance Reported Data” of “Appendix II List of Controlled Substances, Non-Content Certificate and Reported Data on Contained Substances” and submit it to the Fuji Electric business department that made the inquiry.

[History of Revisions]

October 2003: First edition	Established
October 2005: 2nd edition	Revised
October 2007: 3rd edition	Revised
May 2008: 3rd edition	Revised and correction of errors
January 2010: 4th edition	Revised
January 2012: Edition 4.1	Revised
April 2013: Edition 5.0	Revised

[Revised Points for Edition 5.0]

No.	Main Content of Changes	Page
1	Contents : Changed item names	1
2	Deleted “Forward”	-
3	Omitted “Fuji Electric's corporate mission”	2
4	Added “Fuji Electric’s Green Procurement Guideline System”	3
5	Listed detailed explanations for the evaluation items “Measures for environmental preservation” and “Measures for control of chemical substances contained in products” in Appendix I	4
6	Added “Reported Substances” to “Fuji Electric’s Controlled Substances” in the evaluation item “Measures related to content of chemical substances in supplied materials”	4
7	Listed detailed explanation for “Fuji Electric’s Controlled Substances” in Appendix II	4
8	Changed the name and explanation for “Submission Documents / Data”	5
9	Listed a list of “Prohibited Substances” in Appendix II	-
10	Listed a list of “Conditionally Prohibited Substances” in Appendix II	-
11	Listed “application exclusion items” in Appendix II	-
12	Listed “Survey of Environment Preservation Measures” in Appendix I	-
13	Listed “Survey of Product Chemical Substance Control Status” in Appendix I	-
14	Listed “Non-Content Certificate” in Appendix II	-

End of text.